

Virginia Beach Christian – Homeschool Division  
608 Happy Acres Rd  
Chesapeake, VA 23322  
757-240-3923  
[Kimberly.thorp@yahoo.com](mailto:Kimberly.thorp@yahoo.com)

Rev. Robert Thorp, Pastor

Rev. Kimberly Thorp, D.Ed. Principal

**APPLICATION FOR ENROLLMENT**

Date \_\_\_\_\_

Student Information :

**Student name:** \_\_\_\_\_

Address \_\_\_\_\_

City,State,Zip \_\_\_\_\_

Telephone: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_ Birthdate \_\_\_\_\_

Family Information

Father's Name: \_\_\_\_\_

Employment: \_\_\_\_\_ Position \_\_\_\_\_

Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Employment: \_\_\_\_\_ Position \_\_\_\_\_

Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Academic Information

Name of your Family Homeschool \_\_\_\_\_

**General Information**

I understand the application must be filled out completely before it can be processed.

I understand that a fee of \$50 is due with the application. Space is limited, but preference is given to students who are currently enrolled by providing a re-enrollment period prior to accepting new enrollments. The re-enrollment deadline is **April 15**. At that point, enrollment will be open to new students and space for your child is not guaranteed.

I further understand that down payment of \$200 is due by July 1. Tuition is an annual fee and the balance is due in full on or before August 1. Those families who desire to do so may request the opportunity to pay their tuition in monthly increments over a period of ten, eleven, or twelve months. Payments will be processed through electronic transfer using autopay on the first of each month.

Additionally, the “promissory note” must be completed and signed. Your application for a “payment plan” will be considered and you will be notified of the decision. All tuitions and fees must be paid prior to the release of your child’s final report card, transcript, or participation in graduation ceremonies.

I understand that I am entering into a method of education for my child that requires constant involvement on my part, as a parent.

I agree to participate in the training scheduled for me by the academy

I agree to establish a place in my home for my child to study and complete the work assigned. I understand that if my child is in grade 3 or above, this workspace must include a computer that is compatible with the distance learning curriculum provided by the academy and must have access to a high-speed internet connection.

I understand that this curriculum will require approximately three to four hours per day of instruction and understand that this work is only the “beginning” of my child’s schoolwork for the day. I also understand that projects, book reports, experiments and research assignments are also required and will be due on the assigned dates.

I agree to uphold and support the high moral standards of this academy by providing an example of the same in my home.

I understand that in order for my child to continue to participate in this program, he/she is required to maintain adequate progress. Failure to meet deadlines and assignment dates will result in dismissal from the program.

I understand that the service reserves the right to dismiss any child who fails to comply with the established regulations and discipline or whose financial obligation remains unpaid.

I further agree to the arbitration policy as stated in the student handbook.

I have read the Student Handbook and agree to abide by and support the policies and procedures contained therein. I understand the terms stated on this application and agree thereto.

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Signature of father

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Signature of mother

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Date

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Date

**PROMISSORY NOTE to VBCA**

STUDENT(s): \_\_\_\_\_ 2024-2025 ACADEMIC YEAR

To Whom It May Concern:

This is to certify that I, \_\_\_\_\_, parent of the above named student do contract to VBCA Homeschool Division in the amount of \$ 1,300 per child in US currency. I understand that there is a \$50 re-enrollment fee due with the application and \$200 of the tuition must be paid prior to July 1. The balance of \$1,100 is due to be paid August 1, unless I have been approved for a monthly payment plan.

I understand that I am entering into a binding agreement to pay this tuition over the time period allotted and promise to fulfill my obligation in full and on time. I understand that failure to comply with the terms of the installment contract will result in the following actions: A \$5 per day late fee will be levied commencing with the first day after the due date. My child will not have access to his courses if my account becomes five days past due and will not be readmitted until all past due funds have been paid; financial probation will result upon the occurrence of a second offense. A third offense results in the requirement that the balance of my year's tuition be paid in full within thirty days or my child will be removed from the academy. Additionally, report cards, transcripts, and participation in graduation exercises may not take place until the account is cleared.

I understand that tuition will be paid via an electronic transfer from my bank. If the transfer does not clear, there will be a \$5 per day late fee levied.

I understand that my payment history with this academy becomes a part of my credit record and agree to pay all expenses and fees incurred as a result of any attempt to collect past due funds on this account.

\_\_\_\_\_  
father

\_\_\_\_\_  
mother

## CREDIT CARD PAYMENT AUTHORIZATION

You authorize regularly scheduled charges to your debit/credit card. You will be charged the amount indicated below, each billing period. A receipt for each payment will be provided to you and the charge will appear on your credit card account statement. You agree that no prior-notification will be provided unless the date or amount changes in which case you will receive notice from us at least 10 days prior to the payment being collected.

I, \_\_\_\_\_, authorize Virginia Beach Christian Academy (Homeschool Division) to charge my Credit Card below for \$ \_\_\_\_\_ beginning on \_\_\_\_\_ (date) every month for tuition and professional services rendered.

### BILLING DETAILS

Billing Address \_\_\_\_\_ Phone \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Email \_\_\_\_\_

### CREDIT CARD INFORMATION

Cardholder's Name \_\_\_\_\_

Credit Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_ / \_\_\_\_\_

Security Code (CVV) \_\_\_\_\_

### I am enrolling the automatic payment plan for 10, 11, or 12 months

\$50 due with enrollment forms and \$200 of the \$1300 tuition due by July 1, leaving a balance due of \$1,100.

\_\_\_\_\_ \$1,100 per child over **10 month** plan (9/1-6/1) \$110 per month per child

\_\_\_\_\_ \$1,100 per child over **11 month** plan (8/1-6/1) \$100 per month per child

\_\_\_\_\_ \$1,100 per child over **12 month** plan (7/1-6/1) \$91.66 per month per child

Students enrolling mid-year will be provided with a prorated plan. Amounts will be added and initialed.

**Individual's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_